Islamic Republic of Afghanistan

Ministry of Higher Education

Higher Education Development Program (HEDP)

Alberoni University

INTERNAL QUALITY ENHANCEMENT UNIT STRATEGIC PLAN

2018 - 2022

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Introduction

There is no doubt that any academic institution, in order to continue to operate, needs pre-planned activities assigned. Such a case can help facilitate implementation of plans for the implementers.

As always noticed, making plans in advance play a vital role in improvement of institutions. Plans make roadmaps for the implementers and help avoid missing the track of activities in general and in unprecedented circumstances as well. Plans are the lanterns in dark and unfamiliar roads!

As an academic institution, Alberoni University is committed to operate with the help of pre-planned activities. Activities planned are conducted one by one and they may sometime change during implementation process under certain circumstances. This university is consisted of nine faculties where around 7000 students study in around 27 programs. With a consideration, it is a must for the university to plan its activities in advance so that the social needs of the society are met.

The present Internal Quality Assurance Five Years Strategic Plan is made to support what is already said. In this plan, maximum attention is paid to what is available in the university as well as what can the MoHE offer, thus the rate of challenges the university may face during the implementation is at its minimum. This plan is made with regular consultations with the Vice Chancellor in Academic Affairs, deans of faculty, quality assurance staff and other stakeholders.

This 5 years strategic plan was finalized after conducting a SWOT analysis during several meetings with IQEU staff and QA sub-committees. The plan aims to identify needs of the university and create a roadmap for the implementation process of these activities. This strategic plan can help MoHE in implementing the National Development Plan of the Higher Education too.

Alberoni University is looking forward to being helped by the MoHE and HEDP in implementing its plans and continue to provide opportunities for the youth to pursue degrees in this university.

Institutional Background

Alberoni University is located in Kohistan, one of the districts of Kapisa province in central Afghanistan. It is located in a distance of about 64 km far away from the capital Kabul. Alberoni University is a public university which was inaugurated in 1998 with the motto of "bringing excellence in education to Afghanistan". Alberoni University started with a faculty of medical and engineering, but now it is the biggest university after Kabul, Nangarhar, Balkh and Herat universities. At the moment Alberoni University has nine faculties and about 32 departments. Around 4682 students are taught in undergraduate programs by 147 faculty members at Alberoni University. Languages and Literature, Medical, Engineering, Education, Economics, Law and Political Science, Journalism, Agriculture and Sharia Law are the nine faculties of Alberoni University.

Alberoni University strives to serve the public and is dedicated to building a prosperous and well educated society by generation of knowledge through conducting research, dissemination of knowledge through training, and to advancing application of knowledge in private and public sectors. Alberoni University is trying to build its institutional development more efficiently and effectively. Alberoni University has access to about appropriate facilities and equipment in order to realize its commitments: a new campus, modern and beautiful buildings for its three faculties, advance laboratories for medical, engineering and education faculties, rich libraries, well equipped lecture rooms, and most importantly, capable lecturers who make this university a superior institute.

Mission Statement of Alberoni University

Development of students' intellectual and personal capabilities constitute the core purpose of Alberoni University. As a young university and with professional community, Alberoni University is considered to be a place for creative activities, and knowledge advancement across many disciplines.

Vision Statement of Alberoni University

Alberoni University is committed to becoming the nation's number one learning community and in transforming knowledge. Students at Alberoni are to learn with excellence; faculty are to

advance knowledge; staff are to receive excellence in performance; and the alumni to become leaders in national and international levels.

Principle Values of Alberoni University

Respect to Islamic and national culture; belief in strong and professional undergraduate programs; commitment in creating a community of faculty, staff and students; and accountability constitute principle values of Alberoni University.

IQEU Goals

The Internal Quality Enhancement Unit at Alberoni University seeks to achieve the following goals and objectives during the years 2018-2022:

1. **The internal quality enhancement units will be established.**
   a. Quality assurance units will be established at faculty and departmental levels.
   b. The internal quality enhancement unit will be funded through the university's budget.
   c. Quality assurance unit roles and responsibilities will be identified.
   d. Creating a quality assurance strategic plan.
   e. The quality assurance strategic plan will be distributed and each unit, at each level will know what they are looking for as a result of their practice.

2. **The quality will be practiced and processed through all the activities of the AU.**
   a. All AU faculty and staff will be aware of the quality assurance strategic plan, and their activities/engagements will be evaluated based on this plan.
   b. Collaboration with the smaller units of the quality assurance all throughout the institution.
   c. Self-assessment plan will be created based on which AU will be evaluated on annual basis.
   d. Programs that are planned to be run at AU, will be evaluated before they are run (program level monitor).

e. Operational plans (institutional and individual) will be created and applied all throughout the university.

3. **Quality will be enhanced in institutional level.**

   a. Committees on academic programs will be supported.

   b. Institutional level programs will be evaluated on annual basis.

Internal Quality Enhancement Unit Strategic Plan

This internal quality enhancement unit strategic plan is divided in four categories:

1. **Academic programs**

2. **Faculty members and staff**

3. **Student experience**

4. **Quality assurance and enhancement**

Alberoni University Strategic Plan 2018 – 2022

1. Academic Programs

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Vision:

By 2022, AU will:

- Launch new undergraduate programs
- Launch graduate programs
- Launch night shift programs
- Launch of new departments in the existing faculties
- Evaluate the existing programs
- And work hard to prepare the university for full accreditation

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Strategic Goal	2018	2019	2020	2021	2022
Undergraduate programs to be launched				Computer Science Faculty Nursing Faculty	
Graduate programs to be launched		- Masters in Fiq & Qanoon in Shariya Law Faculty		Masters in International	

		- Masters in communications in Journalism (conditional)*		Law in Law and Political Science Faculty	
Night shift classes to be launched	Horticulture	Plant Sciences, Animal Sciences in Agriculture Faculty			
New departments to be added in the existing faculties		- Department of Communications in Journalism - Nursing Department in Medical Science Faculty - Psychology and Educational Science Department in Education Faculty - Computer literacy Department in Education Faculty - There are four functional departments that work under the name of two departments: Administration and Diplomacy has International Relations and	- German Language Department in Languages and Literature Faculty - Department of National Economy in Economics Faculty - Finance and Banking Affairs Department breaks into: Finance Department and & Banking Affairs Department	- Aqeeda (Faith) and Philosophy Department in Shariya Law Faculty - Principles of Fiqa Department in Shariya Law Faulty	- French Language Department in Languages and Literature Faculty

		Public Law as its sub (functional, but not official) departments; and Judicial Department has Private Law and Criminal Law as its sub (functional, but not official) department. All these four will be functional and official. - Plant Protection Department in Agriculture Faculty - Agribusiness Department in Agriculture Faculty	- Tafseer & Science of Quran Department in Shariya Law Faculty - Science of Hadith Department in Shariya Law Faculty - Architecture Department in Engineering Faculty		
Five programs in each faculty will be reviewed and monitored	Journalism & Medical Science faculties	Education Faculty	Law and political Science & Sharia Law faculties	Languages and Literature, & Economics faculties	Agriculture & Engineering faculties
All 27 programs of AU will be reviewed in 9 faculties	5	7	6	6	3

2. Faculty Members and Staff

Vision:

By 2022:

- AU faculty professional capacity will develop.

- AU staff capacity will develop.

- AU faculty will take graduate and post graduate courses.

- AU will have a PDC

- AU faculty and staff will be evaluated for their performance and the institution will be candidate for full accreditation.

Strategic Goal	2018	2019	2020	2021	2022
Individual action plans will be applied all throughout the institution.	80%	85%	90%	95%	100%
Teaching improvement plans will be applied.	80%	85%	90%	95%	100%
Student centered learning approaches will be applied and used in real classrooms.	80%	85%	90%	95%	100%

Courses on teaching methodologies and pedagogy will be conducted.	2 courses each year	2 courses each year	2 courses each year	2 courses each year	2 courses each year
Capacity building courses will be conducted for faculty.	2 courses each year	2 courses each year	2 courses each year	2 courses each year	2 courses each year
All administrative staff of AU will receive trainings on effective management.	80%	85%	90%	95%	100%
Executive officers will receive capacity building/administration trainings.	80%	85%	90%	95%	100%
Technical staff of the institution will receive capacity building/administration trainings	80%	85%	90%	95%	100%
Around 50 Faculty members will take graduate courses	10	10	10	10	10

Around 25 Faculty members will take post graduate courses.	5	5	5	5	5
PDC will be launched at AU.	Opening a fully functional PDC will be planned	PDC will be launched and it is budget will be anticipated in the annual university budget	Office active	Office active	Office active
PDC will receive money for its own expenses from the government.	PDC will have budget allocated for in the annual university budget	PDC activation will be worked on.	Office active	Office active	Office active
Around 100 faculty member will be evaluated for their teaching performances and feedback will be provided.	20	20	20	20	20
All administrative staff will be evaluated.	60%	70%	80%	90%	100%

3. Student Experiences

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<td colspan="6">Vision:

By 2022, AU will be:

-    Having student councils in faculty and institution level.

-    Faculty performance will be evaluated by students.

-    Each faculty will have alumni

-    Student academic & sports clubs will be launched.</td>
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<th>Strategic Goal</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
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<td>Each faculty will have students councils</td>
<td>Student committees will elect the student council head, assistant, and clerk.</td>
<td>Council will be functioning</td>
<td>Council will be functioning</td>
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<td>Institution level student council will be elected.</td>
<td>Faculty level student council will elect their director, deputy director and clerk for the institutional level student council.</td>
<td>Institutional level student council active</td>
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Faculty and administration staff will be evaluated by the student council.	Student council will develop a rubric based on which they should evaluate and monitor the faculty and administration performance.	Student council (institutional and faculty level) use the rubric to check for performance quality.	Institutional level student council active	Institutional level student council active	Institutional level student council active
Students of (1-5 rankings) in each department will take part in evaluating faculty and administrative staff.	100%	100%	100%	100%	100%
Faculties will have alumni	Student council at faculty level will develop a plan on how to contact and gather the alumni	Student council along with the faculty will have their meetings with the alumni	Alumni active	Alumni active	Alumni active
Alumni from the faculties will select a team as the institution alumni.		Faculty alumni with the help of the university will elect	Institutional level alumni active	Institutional level alumni active	Institutional level alumni active

		institutional level alumni.			
Faculty level academic and sports clubs will be elected.	Faculty football clubs are already active and each faculty football team compete on annual university championship matches.	Football team are equipped and active	Football team are equipped and active	Football team are equipped and active	Football team are equipped and active
	Student council to develop a plan on establishment of student academic club. Action plan for establishment of academic club is made.	The plan is piloted and student academic club is piloted.	Student academic club is active.	Student academic club is active.	Student academic club is active.
Institution level academic and sports clubs will be elected from the teams of faculty level.	- Institutional level football team is selected during inter-faculty	Institution level student sport and academic clubs are active	Institution level student sport and academic clubs are active	Institution level student sport and academic clubs are active	Institution level student sport and academic clubs are active

	annual football championships. - Institutional level academic club is established.				
Student performance and feedback will be shared with faculty and faculty will reflect student feedback on the individual action plan.	60%	70%	80%	90%	100%

4. Quality Assurance and Enhancement

Vision: By 2022: - Quality will be assured and AU will be a candidate for full accreditation.					
Strategic Goal	**2018**	**2019**	**2020**	**2021**	**2022**

The IQEU will be fully functional and stable	The IQEU continues to operate with the little equipment it has. The EHDP will provide the IQEU with the required furniture and equipment.	The IQEU continues to achieve the goals of the IQEU 5 years strategic plan.	The IQEU continues to achieve the goals of the IQEU 5 years strategic plan.	The IQEU continues to achieve the goals of the IQEU 5 years strategic plan.	The IQEU continues to achieve the goals of the IQEU 5 years strategic plan.
AU faculty and staff will be aware of quality standards for the institution and will be committed to applying these standards.	Quality assurance awareness conference will be held for the deans of the faculties and heads of the departments.	Quality assurance awareness conference will be held for the administrative managers and officers.	Quality assurance awareness conference will be held for faculties/instructor – first round	Quality assurance awareness conference will be held for faculties/instructor – second round	Quality assurance awareness conference will be held for faculties/instructor – third round
Institutions linked with the AU will be evaluated for application of quality standards in their institution.	An action plan will be developed to monitor sister universities linked to AU	Peer reviewers will review Panjsher Institute of Higher Education – the linked institution.	Report of the peer reviewer will be shared with the evaluated institution	Peer reviewers will review Danish Institute of Higher Education – the linked institution.	Report of the peer reviewer will be shared with the evaluated institution

Quality Enhancement Plan

Once the plan is made, it is vital to stick to it. In order to make sure that all the planned activities are implemented, the AU needs a procedure for it. This procedure will be divided into two parts; quality assurance phase, and continuous quality improvement. All together these four steps will be conducted:

1. Self-assessment
2. Peer review
3. External reviewers
4. Full accreditation

AU Quality Enhancement Plan

NO.	STRATEGIC GOAL	CREDENTIALS	ACTIONS	DUE DATE	OUTCOMES	PERSON IN CHARGE
			Academic Programs			
1	**Undergraduate programs to be launched**		Inauguration of Computer Science and Nursing Faculties	Proposal preparation; MoHE approval; and budget (Tashkil) approval.	Dec 2019	Goal achieved; inauguration of two new faculties in the university; and students graduate.	Chancellor Academic V/C Administrative Affairs V/C
2	**Graduate programs to be launched**	Fiq & Qanoon	Shariya Law	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2019	Program starts	Academic V/C Administrative Affairs V/C Dean of Shariay Law Faculty

		Communications	Journalism	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2019	Program starts	Academic V/C Administrative Affairs V/C Dean of Journalism Faculty
		International Law	Law and Political Science	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2021	Program starts	Academic V/C Administrative Affairs V/C Dean of Law and Political Science Faculty
3	**Night shift classes to be launched**	Horticulture	Agriculture Faculty	Proposal approval; location; curriculum development;	Dec 2018	Program starts	Academic V/C Administrative Affairs V/C Dean of Agriculture Faculty

		Plant Sciences, Animal Sciences	Agriculture Faculty	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2019	Program starts	Academic V/C Administrative Affairs V/C Dean of Agriculture Faculty
4	**New departments to be added in the existing faculties**	Communications	Journalism	Proposal approval; location; curriculum development; and material arrangements	Dec 2018	Program starts in 2019	Academic V/C Administrative Affairs V/C Dean of Journalism Faculty
		Nursing	Medical Science	Proposal approval; location;	Dec 2018	Program to start in 2019	Academic V/C Administrative Affairs V/C

				curriculum development; and material arrangements			Dean of Medical Science Faculty
		Psychology and Educational Science	Faculty of Education	Proposal approval; location; curriculum development; and start of the first cohort	Dec 2018	Program starts in 2019	Academic V/C Administrative Affairs V/C Dean of Education Faculty
		Computer Literacy		Proposal approval; location; curriculum development; and start of the first cohort	Dec 2018	Program starts in 2019	Academic V/C Administrative Affairs V/C Dean of Education Faculty

		International Relations	Law and Political Science Faculty	Proposal approval; and activity starts	Dec 2078	Program continues to work and students graduate	Academic V/C Administrative Affairs V/C Dean of Law and Political Science Faculty
		Public Law		Proposal approval; and activity starts	Dec 2078	Program continues to work and students graduate	Academic V/C Administrative Affairs V/C Dean of Law and Political Science Faculty
		Private Law		Proposal approval; and activity starts	Dec 2078	Program continues to work and students graduate	Academic V/C Administrative Affairs V/C Dean of Law and Political Science Faculty

		Criminal Law		Proposal approval; and activity starts	Dec 2078	Program continues to work and students graduate	Academic V/C Administrative Affairs V/C Dean of Law and Political Science Faculty
		Agribusiness	Agriculture Faculty	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2019	Program starts	Academic V/C Administrative Affairs V/C Dean of Agriculture Faculty
		German Language	Languages and Literature Faculty	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2020	Program starts	Academic V/C Administrative Affairs V/C Dean of Languages and Literature Faculty

		French Languages		Proposal approval; location; curriculum development; and start of the first cohort	Dec 2022	Program starts	Academic V/C Administrative Affairs V/C Dean of Languages and Literature Faculty
		National Economy	Economics Faculty	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2020	Program starts	Academic V/C Administrative Affairs V/C Dean of Economics Faculty
		Finance		Proposal approval; location; curriculum development;	Jan 2020	Program starts	Academic V/C Administrative Affairs V/C Dean of Economics Faculty

			and start of the first cohort			
		Banking		Proposal approval; location; curriculum development; and start of the first cohort	Jan 2020	Program starts	Academic V/C Administrative Affairs V/C Dean of Economics Faculty
		Architecture	Engineering Faculty	Proposal approval; location; curriculum development; and start of the first cohort	Jan 2020	Program starts	Academic V/C Administrative Affairs V/C Dean of Engineering Faculty
		Tafseer and Science of Quran	Shariya Law Faculty	Proposal approval; location; curriculum	Jan 2020	Program starts	Academic V/C Administrative Affairs V/C

				development; and start of the first cohort			Dean of Shariya Law Faculty
		Hadith and Science of Hadith		Proposal approval; location; curriculum development; and start of the first cohort	Jan 2020	Program starts	Academic V/C Administrative Affairs V/C Dean of Shariya Law Faculty
		Aqeeda (Faith) and Philosophy		Proposal approval; location; curriculum development; and start of the first cohort	Jan 2021	Program starts	Academic V/C Administrative Affairs V/C Dean of Shariya Law Faculty
		Principles of Fiq		Proposal approval; location;	Jan 2021	Program starts	Academic V/C Administrative Affairs V/C

			curriculum development; and start of the first cohort			Dean of Shariya Law Faculty
5	**Five programs in each faculty will be reviewed and monitored**	Journalism and Medical Science Faculties	Assigning curriculum review committee consisting of at least one from each department	Committee reviews curriculum of each program	May 2018	Programs are reviewed and updated	Faculty Deans, committee members and V/C in Academic affairs.
		Education	Assigning curriculum review committee consisting of at least one from each department	Committee reviews curriculum of each program	May 2019	Programs are reviewed and updated	Faculty Dean, committee members and V/C in Academic affairs.
		Political Science and Shariya Law Faculties	Assigning curriculum review committee consisting of at	Committee reviews curriculum of each program	May 2020	Programs are reviewed and updated	Faculty Deans, committee members and V/C in Academic affairs.

			least one from each department			
		Languages and Literature and Economics Faculties	Assigning curriculum review committee consisting of at least one from each department	Committee reviews curriculum of each program	May 2021	Programs are reviewed and updated	Faculty Deans, committee members and V/C in Academic affairs.
		Agriculture and Engineering Faculties	Assigning curriculum review committee consisting of at least one from each department	Committee reviews curriculum of each program	May 2022	Programs are reviewed and updated	Faculty Deans, committee members and V/C in Academic affairs.
Faculty Members and Staff						
1	**Individual action plans will be applied all throughout the institution.**	80%	IAP for each semester	End of March 2018	Teaching quality improves	IQEU & IQE sub-committees

2	**Teaching improvement plans will be applied.**	80%	TIPs for each year	End of March 2018	Teaching quality improves	IQEU & IQE sub-committees
3	**Courses on teaching methodologies and pedagogy will be conducted.**	Two courses each year	Course materials and course schedule for each year is designed and courses are ran	Dec 2018	Teaching quality improves	IQEU & IQE sub-committees
4	**Capacity building courses will be conducted for faculty.**	Two courses each year	Course materials and course schedule for each year is designed and courses are ran	Dec 2018	Teaching quality improves	IQEU & IQE sub-committees
5	**All administrative staff of AU will receive trainings on effective management.**	80%	Training materials and schedule for the first groups is designed and the	Dec 2018	Administration quality improves	IQEU & IQE sub-committees

			first training is ran			
6	**Executive officers will receive capacity building/administration trainings.**	80%	Training materials and schedule for the first groups is designed and the first training is ran	Dec 2018	Administration quality improves	IQEU & IQE sub-committees
7	**Technical staff of the institution will receive capacity building/administration trainings**	80%	Training materials and schedule for the first groups is designed and the first training is ran	Dec 2018	Administration quality improves	IQEU & IQE sub-committees
8	**Around 50 faculty members will take graduate courses**	50	List of BA faculty members is prepared and submitted to the	Each year from 2018-2022	University will have all its faculty members	Chancellor, V/C in academic affairs, V/C in administrative affairs.

			stakeholders and faculty are encouraged to apply for scholarships		pursue master's degree	
9	**Around 25 faculty members will take post graduate courses.**	25	List of MA faculty members is prepared and submitted to the stakeholders and faculty are encouraged to apply for scholarships	Each year from 2018-2022	The number of Ph.D. professors will increase	Chancellor, V/C in academic affairs, V/C in administrative affairs.
10	**PDC will be launched at AU.**	Institute will have a functional PDC	Proposal for the MoHE approval Assigning staff for the PDC	March 2019		

			Assigning office for the PDC			
11	**PDC will receive money for its own expenses from the government.**	Staff allocation	PDC budget will be added in the annual university budget approval			
12	**Around 100 faculty members will be evaluated for their teaching performances and feedback will be provided.**	100	- Action plan will be prepared - Teaching activities will be evaluated - Feedback will be provided	Each year	Teaching quality improves	IQEU & IQE sub-committees
13	**All administrative staff will be evaluated.**	100	- Action plan will be prepared - Administrative activities will be evaluated	Each year	Administration quality improves	IQEU & IQE sub-committees

			- Feedback will be provided			
Student Experience						
1	**Each faculty will have students councils**	Faculty level student council	Faculty level students council selected and active	Dec 2018	Student council active	Faculty Deans
2	**Institution level student council will be elected.**	Institution level student council	Institution level students council selected and active	Dec 2018	Student council active	V/C for students' affairs
3	**Faculty and administration staff will be evaluated by the student council.**		Student council decide on a framework based on which to evaluate staff and faculty	Dec 2019	Student council active and functioning	V/C for students' affairs

4	**Students of (1-5 rankings) in each department will take part in evaluating faculty and administrative staff.**	Faculty members evaluation by faculty student councils	Departments and faculty dean think for a unified evaluation form	End of each semester	Teaching improves	IQEU sub committees and deans of the faculty
5	**Faculties will have alumni**	Faculty level alumni	Students council and faculty dean set a procedure to contact alumni	Dec 2019	Faculty level alumni active	Dean of the faculty and student councils
6	**Alumni from the faculties will select a team as the institution alumni.**	Institution level alumni	Students council and V/C for students affairs set a procedure to contact alumni	Dec 2019	Institution level alumni active	Students council and V/C for students affairs
7	**Faculty level academic and sports clubs will be elected.**	Faculty level students sport and academic club	Students council and deans of the faculty help create student clubs	Dec 2018	Faculty level student sport and academic clubs active	Student council and deans of the faculty

8	**Institution level academic and sports clubs will be elected from the teams of faculty level.**	institutional level students sport and academic club	Students council and V/C for students affairs help create student clubs	Dec 2018	Institutional level student sport and academic clubs active	Student council and V/C for student's affairs
9	**Student performance and feedback will be shared with faculty and faculty will reflect student feedback on the individual action plan.**		Students evaluation feedback will be shared with faculty and faculty work to improve	End of each semester	Quality improves	- Heads of the departments - Deans of faculty - V/C of academic affairs - IQEU and sub IQEU committees
Quality Assurance and Enhancement						
1	**Develop Self-Assessment plan – SAP**		Plan on procedures to assess on institutional level	July 2018	A plan is set to internally assess the institution	IQEU lead

2	**Develop Self-Assessment Action Plan – SAAP**		Action plan for the internal assessment is created	Dec 2018	Self-Assessment Action Plan is created	IQEU lead
3	**Develop Self-Assessment Report – SAR**		Faculty reports are collected and compiled	June 2019	SAR will be created	IQEU lead
4	**Developing Internal Quality Enhancement 5years strategic plan**	5 years plan	5 years strategic plan is created in accordance to the template provided by the HEDP	Feb 2018	University has a 5 years internal quality assessment strategic plan	IQEU lead V/C in academic affairs V/C in administrative affairs V/C for student affairs Deans of faculties
5	**Apply the strategic plan on annual basis**		The strategic plan is applied step by step	Each fiscal year		V/C for academic affairs IQEU lead
6	**Report the SAR to HEDP**		Self-Assessment Report is	Each year		IQEU lead

			reported to the HEDP			
7	**AU faculty and staff will be aware of quality standards for the institution and will be committed to applying these standards.**	Quality standards awareness meetings	Deans of faculty and IQEU leads will hold awareness programs to make faculty and staff aware of quality standards	End of 2018		IQEU Leads and faculty deans
8	**Institutions linked with the AU will be evaluated for application of quality standards in their institution.**		AU will help sister institutions to apply the QA standards	End of 2019		V/C for academic affairs
9	**IQU will be allocated budget for by the MOHD**	IQU unit budget by the MoHE	IQU will receive budget for its activities	March 2019		Chancellor V/C for administrative affairs

10	Continuation of quality enhancement activities		Quality enhancement activities continue	Each fiscal year	Quality is ensured	IQEU leads, V/C for academic affairs, and deans of faculty

The Score Card

the score card to evaluate the level to which AU Internal Quality Assurance Unit has met its assigned targets. However, these target may chance based on some unprecedented circumstances. It is consisted of three sections:

1. Establishment of the IQAU (20%)
2. Implementation of IQAU process (60%)
3. Promotion of IQAU at university level (20%)

Establishment of the IQAU

No	Criteria	Standard score	Score achieved	Comments
1	IQEU budget incorporated in the university's recurrent budget.	3	0	It is not incorporated to the university budget so far
2	Office available for IQEU.	3	3	Office available
3	Qualified IQEU Director appointed.	3	0	The IQEU Director is not assigned yet
4	Setting up procedures, etc. (policy manual for internal self-assessment process)	5	5	It is in the process, as mentioned in this 5 years' strategic plan, but it is not completed yet.
5	Conducting an orientation session for all faculties / departments, etc. concerning the work of IQEU and the IAC.	3	3	Orientations are already completed
6	Procurement of equipment and technology for the office.	3	3	The IQEU has office equipment and access to technology.
Total scored AU has already achieved:	**14 out of 20**			

Implementation of the IQAU process

No	Criteria	Standard Score	Score achieved	Comments
1	Develop an Institutional QA strategic Plan over five years and submit it to QAAD	12	12	The 5 years strategic plan is prepared and submitted.
2	Organize at least two workshops and appropriate training on capacity building and promoting an QA culture at all levels of the university. A programme/faculty level meeting/workshop is organized to review programme level learning objectives and coherency among topics taught in the programme, and reviewing alignment between learning objectives, teaching and learning activities and assessments 12 Points Possible	12	12	Achieved: 12 points
3	Self-assessment report completed. 12 Points Possible	12	0	Self-Assessment is not done so far. It is planned to be done by the end of 2018
4	Develop an Institutional QA Strategic QA Monitoring Report (annual) and submit it to QAAD.	12	0	It is not done yet
5	Develop a data base containing information regarding QA which will be available to all stakeholders	12	0	QA database is not made yet.
Total scored AU has already achieved: 24 out of 60				

Promotion of IQAU at university level

No	Criteria	Standard Score	Score	Comments
1	IQEU and QEC to upload QA material on their university web-site.	10	0	Not done so far
2	QA activities launched by IQAU to promote QA within the university.	10	8	At least one introductory workshop of quality assurance for the university in collaboration with QAAD. Achieved: 4 points The IQAU to meet with all departments at the university to initiative QA activities to launch QA activities in each department. Achieved: 4 points The IAC and IQAU will invite at least one international QA expert to do QA capacity building activities at their university. Achieved: 0 Points
Total scored AU has already achieved:				**8 out of 20**

Alberoni University, based on the following score chart, is earned a total of 46 points. The target for the next year is 56. In other words, the target quality assurance point for the next year is set an increase of 10%.

A = 80 to 100 Points	80%-100%
B= 60 to 79 Points	60%-79%
C= 40 to 59 Points	40%-59% (46 points obtained)
D= 0 to 40 Points	Up to 40%

In order for MoHE to successfully meet the DLIs on the number of public universities with Internal Quality Enhancement Units (IQEUs) functioning in accordance with scorecard, the following scores should be obtained:

- By December 21 2017, at least 8 universities need to score at least 65 points or above to meet the Disbursement-Linked Indicator for the functionality of the IQEU.

- By December 21 2018, at least 12 universities need to score at least 70 points or above to meet the Disbursement-Linked Indicator for the functionality of the IQEU.

- By December 21 2019, at least 16 universities need to score at least 75 points or above to meet the Disbursement-Linked Indicator for the functionality of the IQEU.